

Bright Minds Vidyodaya - CBSE

Senior Secondary School

(CBSE Affiliation No : 1930295)

ISO 9001 : 2015 Certified Institution

Managed By : BROAD VISION TRUST

2024 - 2025

Name : _____

Grade & Section : _____ Admission No : _____

Mobile Number For SMS Alert : _____

CONTACT NUMBERS

School Landline : 04172 - 230631, 230632

Office : 9698780111 / 9698780222

Transport : 9865609555

School Working Hours

8.45 a.m. to 4.00 p.m.

Lunch

12.20 p.m. to 12.50 p.m.

Office Working Hours

8.30 a.m. to 4.30 p.m.

Lunch

01.00 p.m. to 1.30 p.m.

E-mail : bmvschool@ymail.com & bmvinfo2021@gmail.com

Website : www.brightmindsvidyodaya.com

Fb & Instagram : [brightmindsvidyodaya](https://www.facebook.com/brightmindsvidyodaya)

Board Of Directors

Hon. Chairman



Mr. W.R. Mahendra Varman.
B.A.,

- ❖ Mr. W. R. Mahendra Varman is well - known as Raghavan Family.
- ❖ He completed his degree and began his career in Real Estate and then as a Flat Promoters.
- ❖ For more than three decades, he has continued his real estate business in and around Ranipet District.
- ❖ He also established a Factory "MM Designs" which specializes in tiles, paved blocks and hollow blocks.

Correspondent's Message

Warm Greetings!

- ❖ Learning is not a process limited to schools, it is indeed a lifelong process. Over the years, BMV has provided the students with opportunities to explore and grow, through situations that challenge them to identify their strengths and reinforce them.
- ❖ While some say, education is a process of learning things systematically, but my understanding about school is how you give back to the society after all that you have learned in school.
- ❖ Dear students, it is my message to you all that the people of fine character live by their values. Be honest and be committed to truth in thought, word and deed.
- ❖ I congratulate the Principal, Coordinators, Teachers, Admin, other staff and Parents for their strong sense of commitment, service and responsibility .



Er. W.M. Nirmal Raghavan.
B.E., M.B.A.,

Board Of Directors

Director



- ❖ Dr. P. Dinesh Kumar is an MBA, Ph.D. from the United States of America.
- ❖ He has extensive research experience in the areas of Finance and has been a Champion of Academic pursuit after graduation.
- ❖ He took classes at various Universities in the United States of America and mentored quite a few Corporate Academic Programmes.

Dr. Dinesh Kumar Padmanabhan. MBA., Ph.D.,

- ❖ He has served and built up various multinational Software and Financial Firms in India as well as in the USA. and ardent believer in social issues related to education.
- ❖ He believes strongly in enriching life through education and in pioneering various vocational courses across multiple disciplines for the under privileged sections of the society in rural areas of our country.

Academic Head's Message

- ❖ I strongly believe "When a plant is carefully nurtured by a gardener, then the plants produce better fruits". Keeping this in mind we give every child an opportunity to question why, what and how; which opens the doors to their engaged learning styles.



Ms. D. Nandhini Nirmal. B.Sc.,

- ❖ We at Bright Minds Vidyodaya, provide children " Foundation for Life". BMV has its own specially deigned concept of learning. Our team consists of experienced and energetic teaching and non-teaching staff. We strive to create a classroom culture that balances freedom with responsibility. The growth of children from the stage of dependence to the stage of independence is what we aim.
- ❖ We assure you all that, at BMV the child embraces self confidence, independent thinking and develops own personality during the course of schooling.

Principal

Mrs. **R. Lakshmi**, MBA, B.Ed.,

Coordinators

01	Ms. V. Vanitha	M.Sc., B.Ed.,
02	Ms. N. Kalaivani	M.A., M.Ed., D.T.Ed., DCA
03	Ms. P. Deepa	B.Sc., M.A., M.Ed

Administrative Staff

01	Mr. V. Sankar	D.M.E., (Manager)
02	Mr. R. Balaji	B.E.S., (Transport Incharge)
03	Mr. V.C. Selva Kumar	M.A., (Manager - Operation)
04	Mr. R. Jaya Kumar	MCA., (System Admin Incharge)

SCHOOL TIMINGS

First Bell	8.45 a.m.
Second Bell & Prayer	8.50 a.m.to 8.55 a.m
Settling Time	8.55 a.m. to 9.00 a.m
1st Period	9.00 a.m.to 9.30 a.m
2nd Period	9.30 a.m to 10.10 a.m
3rd Period	10.10 a.m to 10.50 a.m
Break	10.50 a.m to 11.00 a.m
4th Period	11.00 a.m to 11.40 a.m
5th Period	11.40 a.m to 12.20 p.m
Lunch	12.20 p.m to 12.50 p.m
6th Period	12.50 p.m to 1.30 p.m
7th Period	1.30 p.m to 2.10 p.m
8th Period	2.10 p.m to 2.50 p.m
Break Settling Time	2.50 p.m to 3.00 p.m
Extra Curricular Activity	3.00 p.m to 4.00 p.m
Long Bell & Prayer	4.00 p.m

Parent's General Visiting Time

Principal after 10:30 a.m. on all the working days.

Coordinators and teachers on all Fridays from 3.00 p.m. till 4.00 p.m.

KINDER GARTEN SCHOOL TIMINGS

First Bell	8.45 a.m.
Second Bell & Prayer	8.50 a.m. to 8.55 a.m
1st Period	9.00 a.m.to 9.30 a.m
2nd Period	9.30 a.m to 10.10 a.m
3rd Period	10.10 a.m to 10.50 a.m
Break	10.50 a.m to 11.00 a.m
4th Period	11.00 a.m to 11.40 a.m
5th Period	11.40 a.m to 12.00 p.m
Lunch	12.00 p.m to 12.30 p.m
6th Period	12.30 p.m to 1.40 p.m
7th Period	1.40 p.m to 2.20 p.m
8th Period	2.20 p.m to 3.00 p.m
Break Settling Time	3.00 p.m to 3.10 p.m
Extra Curricular Activity	3.10 p.m to 3.45 p.m
Long Bell & Prayer	4.00 p.m

Parent's General Visiting Time

Principal after 10:30 a.m. on all the working days.

Coordinators and teachers on all Fridays from 3.00 p.m. till 4.00 p.m.

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிர்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்த பெருந் தமிழணங்கே!
தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து செயல் மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே!
வாழ்த்துதுமே!

- 'மனோன்மணியம்' பெ. சுந்தரனார்.



National Anthem

Jana Gana Mana Adhe Nayaka Jaya Hey
Bharata Bhagya Vidhatha
Punjaba Sindhu Gujarata Maratha
Dravida - Utkala - Vanga
Vindhya - Himachala - Yamuna - Ganga
Uchchala Jaladhitha Ranga
Tava Shubha Name Jaage,
Tava Shubha Asisha Maage,
Yaahe Tava Jaya Gatha.
Jana Gana Mangala Dayaka Jaya He
Bharata Bhagya Vidhata.
Jaya He, Jaya He, Jaya He,
Jaya Jaya Jaya, Jaya He.

- **Jai Hind**

Pledge

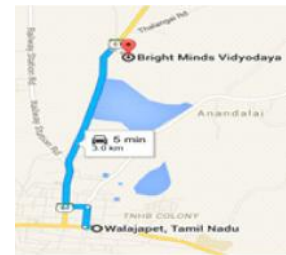
India is my country / and all Indians are my brothers and sisters / I love my country /
and I am proud of its / rich and varied heritage./ I shall always / strive to be /
worthy of it./ I shall give respect / to my parents,/ teachers / and all elders /
and treat everyone / with courtesy./ To my country / and my people,/ /
I pledge my devotion./ In their well-being / and prosperity alone / lies my happiness.

School Song

We the children of BMV
proud to be the BMV'ians (2)
We thank thee Lord and teachers too
For making us to glow and glow(2)
Every passing day we learn
Love and truth does rule here (2)
We the children of BMV
Proud to be the BMV'ians (2)
To enhance the knowledge everyday
To perform well, good and good (2)
In the shade of BMV
We learn the arts and meaning of life. (2)

Location:

The school is located in the township of Walajapet, which is 25 km from Vellore, on the state highway, Walajapet – Sholinghur road, near the famous Dhanvanthiri Temple in Keelpudupet. It is also very near to Walajah Road Railway station and bus stand. The school is situated in a clean, healthy and calm atmosphere. The huge trees inside the campus protect our school away from pollution.



Morning Prayer



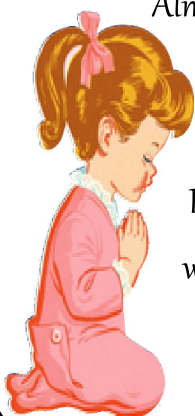
Almighty God, / bless me today / and in every day of my life. / Assist me / to appreciate / the good in others / and foster friendship. / Help me to be kind / to my companions, / and to cherish respect / for my teachers. / Enable me to listen carefully, / understand deeply / and remember clearly / the lessons I learn / and mould me / as a person of character. / Dear Lord bless my father and mother / brothers and sisters / teachers and elders / with peace and prosperity.

Meal Time Prayer

Dear Lord, / thank you for this food. / Thank you for giving me / the fruit of your earth. / Let us honour you / with my heart and soul. / Through the food that I eat / and the manner in which I eat it. / Allow me to enjoy my food / in the way you intended. / Thank you.



Evening Prayer



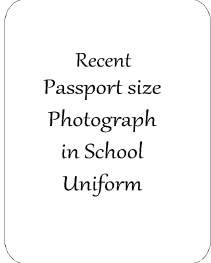
Almighty God / I thank you / for being with me today / and enabling me / to learn all the lessons well. / Thank you lord / for protecting me / from all dangers / and making me / a loving and lovable person. / Bless everyone / especially my parents / teachers / and companions / who have helped me today. / Help me to know love / and worship you with devotion, / prepare me to serve the nation with dedication / and reach out to the needy / in charity.

PERSONAL RECORD 2024 - 25

(To be filled in neatly)

Aadhaar Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



Name of the Student:.....

Admission No:..... Sports House:.....

Grade:..... Section:..... Gender:.....

Blood Group:..... Height:..... Weight:..... Date of birth :

Religion:..... Caste:..... Community :

Birth Identification Marks:

(1)

(2)

Father's Name:..... Aadhaar Number:.....

Father's Occupation :..... Mobile No :

Mother's Name:..... Aadhaar Number:.....

Mother's Occupation :..... Mobile No :

Mail ID:

Annual Income of Parents :

Guardian's Name :

Guardian's Occupation :..... Annual Income :

Mobile No :..... Mail ID:

Guardian's Relationship with student:

Residential Address:

.....

Mobile number for SMS alert (Parent) :

Particulars of brothers/sisters studying in this School:

1. Grade: Section:

2. Grade: Section:

Transport Details: School Bus No :

Boarding Point:.....

If Private mode of transport, mobile number of the driver:.....

Parent's / Guardian's Signature

Date :

Class Teacher's Signature

Date :

PERSONAL RECORD 2024 - 25

(To be filled in neatly)

Aadhaar Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name of the Student:.....

Admission No:..... Sports House:.....

Grade:..... Section:..... Gender:.....

Blood Group:..... Height:..... Weight:..... Date of birth :

Religion:..... Caste:..... Community:

Birth Identification Marks:

(1)

(2)

Father's Name:..... Aadhaar Number:.....

Father's Occupation :..... Mobile No :

Mother's Name:..... Aadhaar Number:.....

Mother's Occupation :..... Mobile No :

Mail ID:

Annual Income of Parents :

Guardian's Name :

Guardian's Occupation :..... Annual Income :

Mobile No :..... Mail ID:

Guardian's Relationship with student:

Residential Address:

.....

Recent
Passport size
Photograph
in School
Uniform

Mobile number for SMS alert (Parent) :

Particulars of brothers/sisters studying in this School:

1. Grade: Section:

2. Grade: Section:

Transport Details: School Bus No :

Boarding Point:.....

If Private mode of transport, mobile number of the driver:.....

Parent's / Guardian's Signature

Date :

Class Teacher's Signature

Date :

MOTTO

Enriching Life! Through Education!!

“Education is the most powerful weapon which you can use to change the world”

Our School:

Bright Minds Vidyodaya is governed by Broad Vision Trust which aims in imparting education for the benefit of the rural children of the surrounding area.

The school is very particular in imparting the CBSE Curriculum, with the blend of NCERT. It is built on strong and affirmative value system.

The School focuses on the holistic development of the students and has introduced many physical and mental activities. The institution is a composite of qualified and experienced teachers. As far as the infrastructure is concerned, all the classrooms are well furnished and cameras are installed in corridors to monitor the behaviour, safety and movements of the students inside the school campus.

Apart from that, the school has air conditioned Audio Visual Room, Library, Science Labs (Physics, Chemistry & Biology), English Language Lab, Digital Lab, Yoga Hall, Dance Hall, Kids Play Area, Bus facility and so on.

Mission :

The main aim of the institution is to strengthen students' academic excellence, personality development through character building, teamwork, leadership and physical development.

We instil patriotism, social equality and communal harmony in the minds of the students.

Goal:

Our aim is not just to create another face in the crowd but to nurture each student into a developed personality who has to resolve the Nation's pride.

Love, tolerance, brotherhood, humanity, patriotism and sensitivity to the environment, courage to bear life's contingency and to take up cudgels on behalf of the under privileged are the hallmarks of the school.

ADMISSIONS

- ✓ The Minimum age limit for the Junior Nursery class is 3 years and 6 months as on 31st March.
For others, add year(s) in chronological order. The following particulars are to be produced at the time of admission.

- ❖ Birth Certificate - 2 copies
- ❖ Aadhaar Card - 2 copies
- ❖ Community Certificate - 2 copies
- ❖ Parents Aadhar Card - 1 copy
- ❖ Transfer Certificate
- ❖ Previous grade EMIS number
- ❖ 3 Passport Size Photos

Note: *Father and Mother must accompany the pupil at the time of admission.

FEE PAYMENT

The due dates and months for the school fee charges for the academic year 2024 - 25 are as follows:

Term	Pre KG to 10	11 & 12
1st Term	30th March	30th April
2nd Term	31st July	31st August
3rd Term	31st November	*****
To be paid before the months mentioned above.		

ACADEMIC YEAR AND CURRICULUM

- ✓ The school follows the new examination pattern given by the CBSE for the academic year 2024 - 2025.
- ✓ The school academic year is from April to March.

ACADEMICS

"Performance always comes from passion, not from pressure"

Education at our school is a combination of participation and interaction, which makes learning meaningful and enjoyable. Home assignments are not a carry - over of class work but oriented towards individual talents. The school follows the syllabus on new pattern issued by CBSE Board, which helps in improving students' performance by identifying his/her learning difficulties at regular intervals right from the beginning of the academic session.

- ✓ **12 batches of Grade 10 passed out with centum results in the Senior Secondary Examination [SSE] conducted By CBSE, Delhi.**
- ✓ **5 batches of Grade 12 passed out with centum results in the Senior Secondary Certificate Examination [SSCE] conducted By CBSE, Delhi.**

SCHEME OF STUDIES

Kinder Garten:

Language and Communication, Literacy and Phonics, Numeracy and Maths, Me and My World, Social and Emotional Learning, Art and Creative Expression, Movement and Coordination & Health and Safety.

Grade 1 & 2:

Language I (English), Language II(Tamil/Hindi), Language III (Hindi/Tamil), Mathematics, EVS, Computer Science, Physical Education, General Knowledge, Life Skills, Art & Craft.

Grade 3 to 5:

Language I (English), Language II(Tamil / Hindi), Language III (Hindi / Tamil), Mathematics, EVS, Computer Science, Physical Education, General Knowledge, Life Skills, Art & Craft.

Grade 6 to 8:

Language I (English), Language II (Tamil/Hindi), Language III (Hindi/Tamil), Mathematics, Science, Social Science, Computer Science, Work Education, Health and Physical Education, General Knowledge, Life Skills, Art & Craft.

Grade 9 & 10:

Language I (English), Language II (Tamil/Hindi), Mathematics, Science, Social Science, Information Technology, Work Education, Health and Physical Education, Life Skills, Art & Craft.

Grade 12 :**Group 1 : Science Stream :**

English, Mathematics, Physics, Chemistry & Biology

Group 2 : Science Stream :

English, Mathematics, Physics, Chemistry & Computer Science.

Group 3 : Science Stream :

English, Biology, Physics, Chemistry, Computer Science.

Three Dimensional Teaching

The Three Dimensional methodology encompasses three key approaches to facilitate comprehensive learning experiences:

Theoretical Instruction:

In this method, students engage with foundational concepts, theories, and principles through lectures, readings, and discussions. Theoretical instruction provides the necessary framework and understanding of the subject matter, laying the groundwork for practical application.

Practical Application:

Practical instruction involves hands-on activities, simulations, experiments, and real-world projects that allow students to apply theoretical knowledge in practical contexts. This approach fosters experiential learning, problem-solving skills, and critical thinking as students navigate practical challenges and scenarios.

Audio-Visual Learning:

Audio-visual aids, including presentations, videos, animations, and multimedia resources, are utilized to enhance learning experiences by catering to diverse learning styles and preferences. Visual representations, auditory explanations, and interactive media reinforce concepts, clarify complex ideas, and make learning more engaging and accessible.

Furthermore, assessment and homework assignments are structured to align with the Three Dimensional Methodology. Assessments evaluate students' understanding and proficiency across theoretical knowledge, practical application, and comprehension of audio-visual materials. Homework tasks encourage independent inquiry, critical thinking, and self-directed learning as students develop questions, seek answers, and deepen their understanding outside the classroom setting.

Academic Performance - Scholastic Area

Syllabus Full Portion - 80 Marks

Types of Assessment	Months	Portions Covered
Pre Mid Term - PT 1	July	April - July
Mid Term - Half Yearly	September	April - September
Post Mid Term - PT 2	December	April - December
Annual - Yearly Exam	March	April - March
Internal Assessment - 20 Marks		
Pen - Paper 10 % ❖ Pen & Paper - 5 % ❖ Multiple Assessments (Quizzes, Oral Tests, visual expression etc.,) 5 %	Notebook Submission 5% Port Folio (Classwork, Peer Assessment, Self - Assessment, Journals etc.,)	Subject Enrichment 5% (Science - Practicals, Math Lab Work, etc.,)

Internal marks will be assessed based on students' proficiency in **Listening, Oratory, Reading, Writing skills, Arithmetic Mental Calculation and Scientific Experiments.** This comprehensive evaluation aims to gauge their communication abilities across various domains, fostering a holistic understanding of their language proficiency.

It is expected that all students submit their assignments and projects on time to ensure the fair assessment.

EXTRA CURRICULAR ACTIVITIES (ECA)

The school's enrichment program includes school EXTRA CURRICULAR ACTIVITIES (ECA), that take place during the last hour every school day. These activities provide opportunities for students to discover their talents and abilities, and to enable students to create and innovate. It is our objective to encourage balanced, holistic development in addition to a sense of healthy competition and team spirit.

Co - Scholastic Areas:

One of the major objectives of school education is to prepare a student for life. that a student must grow in several dimensions as they move from Primary to Secondary School. They need to develop the ability to cope up with change and the flexibility to adapt a rapidly changing environment. Participation in creative, scientific program, performing arts etc., helps them develop holistically.

School Clubs:

Clubs in school provide an opportunity for the students to participate in innovative and competitive activities with peers to develop skills.

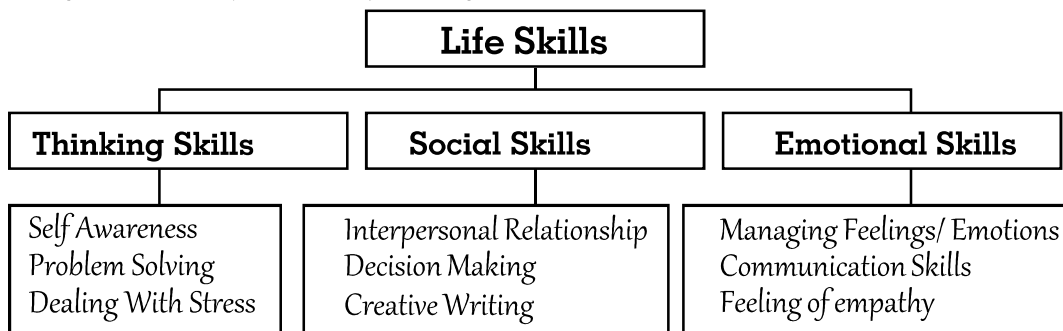
The Various clubs installed in our school are:

- Shakespeare Club - English
- Thiruvalluvar Club – Tamil
- Ramanujam Club – Mathematics
- Newton Club - Science
- Herodotus Club - Social Science
- Kabir Das Club – Hindi
- Charles Babbage Club - Computer Science
- Ravi Varma Club - Art & Craft

Based on the activities driven by the club, **The School Club Day** will be organized to provide an avenue for students to showcase their talents, interests and initiatives. This event will serve as a platform for students to actively engage in school activities aligned with their passions and aspirations.

Life Skills:

Life Skills are abilities that will help students to be successful in living a productive life. Learning and practicing life skills helps improve personal and social equality such as self-esteem, compassion, respect, confidence etc.,



Additionally, we provide our students **Field Trips**, which offer priceless chances to hone life skills in a variety of contexts.

Examinations

- ✓ Subject Enrichment Activities, Periodic Tests/Mid – Term Tests and Terminal Examinations will be conducted for the academic year 2024-25.
- ✓ Any student caught using unfair acts during examination is liable to be summarily removed from the rolls and a transfer certificate will be issued.
- ✓ Every child should learn about two hours in the evenings and one hour in the mornings during school days and longer hours during holidays to face the examinations with confidence.
- ✓ The school does not guarantee the success of pupils' studies unless the parents/guardians cooperate with the school's authority and do their part by enforcing regularity and discipline.

Promotion Rules

- ✓ Promotion to the higher class is not automatic. The marks obtained in the annual examination will be the deciding factor in determining the promotion along with 100% attendance.
- ✓ Parents will receive periodic reports from the school regarding the student's performance. Parents should respond to the school whenever called by the head or staff.

Results once declared will be the final.

Withdrawals

- ✓ Transfer certificate will be issued only on receipt of a written application from the parent of the pupil.
- ✓ If a student wishes to withdraw at the end of the academic year, an application form for the Transfer Certificate should be submitted on or before **15th March**. If he/she fails to do so, first term fees will be collected. This is applicable even to the students who leave the school in the middle of the year.
- ✓ The management has the right to ask a parent to withdraw his/her ward from the school without assigning any reason, if it considers that the students conduct or influence is detrimental to the school.
- ✓ After paying all the dues to the school, the Transfer Certificate will be issued after the announcement of final examination result.
- ✓ T.C. should be collected only by the parent who has already signed in the admission form at the time of admission.

Parent's / Guardian's Signature

School House System

In Order to build team spirit, to train in leadership, to foster a unity and a sense of responsibility among all pupils, all school activities are organized on the basis of House System. The students are divided into four houses. They will be awarded for Curricular and Co - Curricular activities based on their performance, House points will be calculated and the winning team will be awarded with the rolling shield on the Sports day.



Sports Houses

- Cheras - Green
- Chozhas - Purple
- Pandiyas - Orange
- Pallavas - Maroon



School Uniform

Grade	Girls	Boys
KG	<ul style="list-style-type: none"> • Executive Blue Puffed Sleeve. • Navy Blue Pinafore With Frilled Frock. 	<ul style="list-style-type: none"> • Executive Blue Half Hand Shirt. • Navy Blue Shorts.
Grade 1 to 5	<ul style="list-style-type: none"> • Sleeve Shirt and Short Skirt 	<ul style="list-style-type: none"> • Executive Blue Half Hand Shirt. • Navy Blue Shorts.
Grade 6 to 12	<ul style="list-style-type: none"> • Executive Blue Shirt with Cut Coat & Full Hand Shirt • Navy Blue Pant 	<ul style="list-style-type: none"> • Executive Blue Full Hand Shirt • Navy Blue Pant

*Black Shoes and White Socks on all working days.

Rules and Regulations

- * Instruct and assist your child to reach the school on time, i.e., before the first bell, which is at 8.45 a.m. and to leave the school after the long bell at 4.00 p.m. The school is not responsible for the unforeseen events that occur after the specified time.*
- * Attend the Parent - Teacher Meet regularly to know about the progress and discipline of the child.*
- * Attendance is compulsory on the first and last working day of each Term/Academic year.*
- * No one should be absent by himself / herself without prior information except under unforeseen circumstances.*
- * In such cases, the reason for taking leave should be informed to the school office before 9.00 a.m.*
- * If a student who is absent more than three days on account of illness, he / she must produce a medical certificate.*
- * The students should not be sent to school if they have any infectious diseases like flu, mumps, infective hepatitis, severe cold, typhoid etc.,*
- * Meeting the teachers during the class hours is strictly not allowed.*
- * Taking leave on special days and National days will be very seriously viewed.
Parents are advised not to plan any outings, functions, pilgrimages etc., during these days.*
- * If any holiday is declared by the Government of Tamilnadu due to weather conditions or other unforeseen circumstances, please follow the instructions given on TV and in the Newspaper and the circulars sent from school.*
- * Leave taking between school hours for personal reasons is not allowed unless it is an emergency and necessary.*
- * The handbook must be brought to school every day and the ID cards should be worn regularly to school.*

- * Check the handbook daily for homework, special notices, circulars and remarks made by teachers. It should be seen and countersigned regularly.
- * Homework assigned to the pupil should be done regularly by taking down the work assigned in their handbook. The same will be intimated through UOLO App.
- * Children are expected to keep their handbook, text books and note books neatly covered and to take care of their belongings.
- * Any communication, report or complaint of the parents/guardians, should be addressed to the Principal. They should not deal with the teachers directly regarding the same.
- * Any attestation, fees certificate, bonafide certificate (if needed from school office) will be issued only after three days from the date of submission of the application.
- * Children, who indulge in copying, help others in copying and resort to other malpractices related to copying or forgery etc., will be issued TC at once.
- * Students damaging/defacing school property will be fined.
- * Students are not allowed to bring / wear any valuable items and electronic gadgets to school. The school will not take any responsibility for the loss of the same.

Declaration

I have read the rules and regulations of the school. I undertake to see that my child will abide by the same and confirm academic standards and good conduct.

Parent's / Guardian's Signature

Instruction to the students

- ✓ Speaking in English is enforced within the school premises strictly.
- ✓ Students can donate story books to the library on their birthdays.
- ✓ Personal hygiene should be maintained.
- ✓ Monthly haircuts, daily clean shaves have to be done by the boys.
- ✓ Shirt buttons should not be kept open and the shirt to be tucked-in properly, irrespective i.e., uniform or Ununiform. Belts should be worn tightly and visibly.
- ✓ Girls should tie their hair up in two plaits with black bands.
- ✓ No pony tail and loose hairs are allowed inside the school campus.
- ✓ Students are advised to take their breakfast before coming to school. Students can bring a glass of juice to drink during the break period. Must include fruits, vegetables, pulses, greens, milk and dry fruits in their diet.
The instructed vegetable must be followed on "VEGETABLE DAY", the list of vegetables to be brought is attached. Stricly adhere to it.
- ✓ The class leaders shall maintain discipline in the class till the respective teacher arrives.
- ✓ Students moving from one class to another shall be in order, keeping to the left always and shall observe perfect silence on their way.
- ✓ The students need to respect each other and everyone inside the school.
- ✓ The students are expected to cooperate in keeping the premises neat and tidy.
Therefore, we can refrain from scribbling on the wall and lit bits of paper.

Declaration

I have read the rules and regulations of the school. I undertake to see that my child will abide by the same and confirm academic standards and good conduct.

Parent's / Guardian's Signature

My Teachers

Subject	Teachers Name
Principal	
Coordinator	
Class Teacher	
English	
2nd Language	
Mathematics	
EVS / Science	
Social Science	
3rd Language	
Computer Science	
Library	
Dance	
Life Skills	
General Knowledge	
Drawing	
Art & Craft	
Physical Education	
SUPW	
Yoga	
ABACUS	
Spoken English	

Signature of the Class Teacher

Leave Application Format

From

Date: _____

To

Subject: *Leave Application*

Respected Sir / Madam,

This is to inform you that my son / daughter _____
studying in class _____ will be / was absent from the school on the following
date/dates _____ due to _____.

I request that leave of absence may be granted.

Thank you

Yours Truly

Attendance Record

S.No	Month	No. Of. Working Days	No. Of. Days Present	No. Of. Days Absent	Class Teacher's Signature	Parent's Signature
1	April					
2	June					
3	July					
4	August					
5	September					
6	October					
7	November					
8	December					
9	January					
10	February					
11	March					

Note* Parents can report to the Principal / Coordinator concerned, if there is any error in the attendance record as and when notified.

Assessment Schedule – [2024 – 25]

Grade	Assessment Schedule	Months
Kinder Garten	Continuous Comprehensive Assessment	Entire Year
G1 to G8	Monthly Test	April, June, July, October, November, January, February
	Periodic Test 1 Periodic Test 2	August December
	Half Yearly Exam	September
	Yearly	March
G9 & 10	Monthly Test	April, June, July, October, September, November
	Periodic Test 1 Periodic Test 2 Periodic Test 3	August December January
	Revision Exam	December, February
	Yearly Exam	March
	Monthly Test	June, August, November
G11 & G12	Mid Term 1 Mid Term 2 Mid Term 3	July October January
	Quarterly Half Yearly	September December
	Revision Exam	February
	Yearly Exam	March

School Circular [2024 - 25]

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

School Circular [2024 - 25]

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

School Circular [2024 - 25]

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

School Circular [2024 - 25]

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

School Circular [2024 - 25]

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

School Circular [2024 - 25]

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

Circular No : _____

Teacher's Signature

Parent's Signature

Date	Day	April - 2024	No. Of Days
1	Mon	School Reopens - Academic Year [2024-25]	1
2	Tue		2
3	Wed		3
4	Thu		4
5	Fri		5
6	Sat		6
7	Sun	Holiday	
8	Mon		7
9	Tue	Telugu New Year	
10	Wed		8
11	Thu	Ramzan	
12	Fri		9
13	Sat	Holiday	
14	Sun	Tamil New Year, Ambedkar Jayanthi - Holiday	
15	Mon		10
16	Tue		11
17	Wed		12
18	Thu		13
19	Fri		14
20	Sat		15
21	Sun	Mahavir Jayanthi - Holiday	
22	Mon		16
23	Tue		17
24	Wed		18
25	Thu		19
26	Fri		20
27	Sat		
28	Sun	Holiday	
29	Mon		
30	Tue		
Total No Of Working Days - 20			
திருக்குறள் அதிகாரம் - கடவுள் வாழ்த்து			

Date	Day	May - 2024	No. Of Days
1	Wed	May Day	
2	Thu		
3	Fri		
4	Sat		
5	Sun	Holiday	
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat		
12	Sun	Holiday	
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun	Holiday	
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat		
26	Sun	Holiday	
27	Mon		
28	Tue		
29	Wed		
30	Thu		
31	Fri		
Total No Of Working Days -			

Date	Day	June - 2024	No. Of Days
1	Sat		
2	Sun	Holiday	
3	Mon	School Reopens [Grade 12]	21
4	Tue		22
5	Wed		23
6	Thu		24
7	Fri		25
8	Sat	Holiday	
9	Sun	Holiday	
10	Mon	School Reopens [Grade 1 to 10]	26
11	Tue		27
12	Wed	School Reopens - KG	28
13	Thu		29
14	Fri		30
15	Sat		31
16	Sun	Holiday	
17	Mon	Bakrid	
18	Tue		32
19	Wed		33
20	Thu		34
21	Fri	International Yoga Day	35
22	Sat		36
23	Sun	Founder's Day	
24	Mon		37
25	Tue		38
26	Wed		39
27	Thu		40
28	Fri		41
29	Sat	School Election Day	42
30	Sun	Holiday	
Total No Of Working Days - 22			
திருக்குறள் அதிகாரம் - வான் சிறப்பு			

Date	Day	July - 2024	No. Of Days
1	Mon		43
2	Tue		44
3	Wed		45
4	Thu		46
5	Fri	Investiture Ceremony	47
6	Sat		48
7	Sun	Holiday	
8	Mon		49
9	Tue		50
10	Wed		51
11	Thu		52
12	Fri		53
13	Sat	Holiday	
14	Sun	Holiday	
15	Mon	Kamarajar's Birthday - Educational Development Day	54
16	Tue		55
17	Wed	Muharram - Holiday	
18	Thu		56
19	Fri		57
20	Sat		58
21	Sun	Holiday	
22	Mon		59
23	Tue		60
24	Wed		61
25	Thu		62
26	Fri		63
27	Sat		64
28	Sun	Holiday	
29	Mon		65
30	Tue		66
31	Wed		67
Total No Of Working Days - 25			
திருக்குறள் அதிகாரம் - தீவினையச்சம்			

Date	Day	August - 2024	No. Of Days
1	Thu		68
2	Fri		69
3	Sat		70
4	Sun	Holiday	
5	Mon		71
6	Tue		72
7	Wed		73
8	Thu		74
9	Fri	Kinder Garten's Sports Day	75
10	Sat	Sports Day - Grade 1 to 12	76
11	Sun	Holiday	
12	Mon		77
13	Tue		78
14	Wed		79
15	Thu	Independence Day	
16	Fri		80
17	Sat		81
18	Sun	Holiday	
19	Mon		82
20	Tue		83
21	Wed		84
22	Thu		85
23	Fri		86
24	Sat		87
25	Sun	Holiday	
26	Mon	Krishna Jayanthi	
27	Tue		88
28	Wed		89
29	Thu		90
30	Fri		91
31	Sat		92
Total No Of Working Days - 25			
திருக்குறள் அதிகாரம் - புகழ்			

Date		September - 2024	No. Of Days
1	Sun	Holiday	
2	Mon		93
3	Tue		94
4	Wed		95
5	Thu	Teacher's Day	96
6	Fri		97
7	Sat	Vinayagar Chathurthi - Holiday	
8	Sun	Holiday	
9	Mon		98
10	Tue		99
11	Wed		100
12	Thu		101
13	Fri		102
14	Sat	Holiday	
15	Sun	Holiday	
16	Mon	Milad - Un - Nabi	
17	Tue		103
18	Wed		104
19	Thu		105
20	Fri		106
21	Sat		107
22	Sun	Holiday	
23	Mon		108
24	Tue		109
25	Wed		110
26	Thu		111
27	Fri		112
28	Sat		113
29	Sun	Holiday	
30	Mon		114
Total No Of Working Days - 22			
திருக்குறள் அதிகாரம் - தவம்			

Date	Day	October - 2024	No. Of Days
1	Tue		115
2	Wed	Gandhi Jayanthi	
3	Thu		116
4	Fri		117
5	Sat		118
6	Sun	Holiday	
7	Mon		119
8	Tue		120
9	Wed		121
10	Thu		122
11	Fri	Ayudha Pooja - Holiday	
12	Sat	Vijayadasami - Holiday	
13	Sun	Holiday	
14	Mon		123
15	Tue	Dr. APJ Abdul Kalam's Birthday - World Students Day	124
16	Wed		125
17	Thu		126
18	Fri		127
19	Sat		128
20	Sun	Holiday	
21	Mon		129
22	Tue		130
23	Wed		131
24	Thu		132
25	Fri		133
26	Sat		134
27	Sun	Holiday	
28	Mon		135
29	Tue		136
30	Wed		137
31	Thu	Diwali - Holiday	
Total No Of Working Days - 23			
திருக்குறள் அதிகாரம் - கள்ளாமை			

Date	Day	November - 2024	No. Of Days
1	Fri	Diwali - Holiday	
2	Sat	Holiday	
3	Sun	Holiday	
4	Mon		138
5	Tue		139
6	Wed		140
7	Thu		141
8	Fri		142
9	Sat	Holiday	
10	Sun	Holiday	
11	Mon		143
12	Tue		144
13	Wed		145
14	Thu	Children's Day	146
15	Fri		147
16	Sat		148
17	Sun	Holiday	
18	Mon		149
19	Tue		150
20	Wed		151
21	Thu		152
22	Fri		153
23	Sat		154
24	Sun	Holiday	
25	Mon		155
26	Tue		156
27	Wed		157
28	Thu		158
29	Fri		159
30	Sat		160
Total No Of Working Days - 23			
திருக்குறள் அதிகாரம் - இன்னாசெய்யாமை			

Date	Day	December - 2024	No. Of Days
1	Sun	Holiday	
2	Mon		161
3	Tue		162
4	Wed		163
5	Thu		164
6	Fri		165
7	Sat		166
8	Sun	Holiday	
9	Mon		167
10	Tue		168
11	Wed		169
12	Thu		170
13	Fri		171
14	Sat	Holiday	
15	Sun	Holiday	
16	Mon		172
17	Tue		173
18	Wed		174
19	Thu		175
20	Fri		176
21	Sat	Winter Vacation Begins	
22	Sun	Holiday	
23	Mon		
24	Tue		
25	Wed	Christmas	
26	Thu		
27	Fri		
28	Sat		
29	Sun	Holiday	
30	Mon		
31	Tue		
Total No Of Working Days - 16			
திருக்குறள் அதிகாரம் - கொல்லாமை			

Date	Day	January - 2025	No. Of Days
1	Wed	New Year's Day	
2	Thu		177
3	Fri		178
4	Sat		179
5	Sun	Holiday	
6	Mon		180
7	Tue		181
8	Wed		182
9	Thu		183
10	Fri		184
11	Sat	Holiday	
12	Sun	Holiday	
13	Mon		185
14	Tue	Bhogi	
15	Wed	Pongal	
16	Thu	Thiruvalluvar Day	
17	Fri	Uzhavar Thirunal	
18	Sat		
19	Sun	Holiday	
20	Mon		186
21	Tue		187
22	Wed		188
23	Thu		189
24	Fri		190
25	Sat		191
26	Sun	Republic Day - Holiday	
27	Mon		192
28	Tue		193
29	Wed		194
30	Thu		195
31	Fri		196
Total No Of Working Days - 20			
திருக்குறள் அதிகாரம் - பெரியாரைத் துணைக்கோடல்			

Date	Day	February - 2025	No. Of Days
1	Sat		197
2	Sun	Holiday	
3	Mon		198
4	Tue		199
5	Wed		200
6	Thu		201
7	Fri		202
8	Sat	Holiday	
9	Sun	Holiday	
10	Mon		203
11	Tue		204
12	Wed		205
13	Thu		206
14	Fri		207
15	Sat		208
16	Sun	Holiday	
17	Mon		209
18	Tue		210
19	Wed		211
20	Thu		212
21	Fri		213
22	Sat		214
23	Sun	Holiday	
24	Mon		215
25	Tue		216
26	Wed		217
27	Thu		218
28	Fri		219
Total No Of Working Days - 23			
திருக்குறள் அதிகாரம் - காலம் அறிதல்			

Date	Day	March - 2025	No. Of Days
1	Sat		220
2	Sun	Holiday	
3	Mon		221
4	Tue		222
5	Wed		223
6	Thu		224
7	Fri		225
8	Sat	Holiday	
9	Sun	Holiday	
10	Mon		226
11	Tue		227
12	Wed		228
13	Thu		229
14	Fri		230
15	Sat		231
16	Sun	Holiday	
17	Mon		232
18	Tue		233
19	Wed		234
20	Thu		235
21	Fri		236
22	Sat		237
23	Sun	Yearly Examination Holiday Begins	
24	Mon		
25	Tue		
26	Wed		
27	Thu		
28	Fri		
29	Sat		
30	Sun	Holiday	
31	Mon		
Total No Of Working Days - 18			
திருக்குறள் அதிகாரம் - ஊக்கம் உடைமை			

Bite – Sized Wisdom: Our Daily Diet Chart.

We always encourage students to include a variety of food groups in each meal such as fruits, vegetables, whole grains and proteins.

Always remember a healthy lifestyle involves not only eating well but also staying physically active!

Here are the list of some of the vegetables for your reference .

Day	Varieties	Suggestions	Snack
Monday	Country Vegetables	Brinjal, Cluster Beans, Ridge Gourd, Snake Gourd, Bottle Gourd, Pumpkin, Drumstick, Ivy Gourd, Broad Beans, Cluster Beans, Kohl Rabi, Plantain Stem, Plantain Flower, Chayote etc.,	Varieties of burfi
Tuesday	Root Vegetables	Carrot, Beetroot, Radish, Colocasia, Tapioca, Yam, Palmyra Sprout, Sweet Potato etc.,	Fruit / Vegetable Salad
Wednesday	Pulses	Chick Peas, Soya Beans, Green Moong Dal, Black Eyed Bean, Kidney Bean, Green Peas, Black Gram, Horse Gram, Rajma, etc.,	Healthy Balls, Fresh Juice
Thursday	Greens	Drumstick Leaves, Spinach, வல்லாரை கீரை, பருப்பு கீரை , etc.,	Fried Nuts, Peanuts, Dates
Friday	Country Vegetables	Brinjal, Cluster Beans, Ridge Gourd, Snake Gourd, Bottle Gourd, Pumpkin, Drumstick, Ivy Gourd, Broad Beans, Cluster Beans, Kohl Rabi, Plantain Stem, Plantain Flower, Chayote etc.,	Varieties of burfi, Palmyra Sprout.
Saturday	Varieties of Millets	Pearl Millet, Kudo Millet, Fox Tail Millet etc.,	Sundal Varieties

Apart from the given list egg / chicken / Paneer / Mushroom can be brought every day.

Including items like health mix drinks, millet drinks, aval rice (flattened rice), red rice, healthy balls, and nutrition-rich snacks in breakfast and snacks can provide a balanced and nutritious start to the day.

Home Work / Activities

Subject

Date :

Teacher :

Parent :

Subject

Date :

Teacher :

Parent :

Subject

Date :

Teacher :

Parent :

TIME TABLE 2024 - 2025

Time	Preiod/ Day	Mon	Tue	Wed	Thurs	Fri	sat
First Bell 8.45 a.m							
Second Bell Prayer - 8.50 a.m to 8.55 a.m							
Break Setting Time - 8.55 a.m to 9.00 a.m							
9.00 a.m to 9.30 a.m	I						
9.30 a.m to 10.10 a.m	II						
10.10 a.m to 10.50 a.m	III						
Break - 10.50 a.m to 11.00 a.m							
11.00 a.m to 11.40 a.m	IV						
11.40 a.m to 12.20 p.m	V						
Lunch Break - 12.20 p.m to 12.50 p.m							
12.50 p.m to 1.30 p.m	VI						
1.30 p.m to 2.10 p.m	VII						
2.10 p.m to 2.50 p.m	VIII						
Break Setting Time - 2.50 p.m to 3.00 p.m							
3.00 p.m to 4.00 p.m	IX						
Long Bell & Prayer 4.00 p.m							